

TA CLAIM FORM

(For outstation Candidates / Students /Participants, attending the Interview / Presentation at INST, Mohali)

1.	Name (capital letters) and complete address (phone / email)			
2.	Name of the candidate's Institute / University with complete address			
3.	Date of Interview / Presentation			
4.	Details of Interview / Presentation			
5.	Details of Journey	Mode	Date	Amount Paid
	- Outward			
	- Return Journey			
		Total		
6.	Local transportation, if any			
7.	Total			
8.	Bank Details			
	Account Name			
	Account Number			
	Bank Name and Branch address			
	IFSC			

Date:

Signature

FOR OFFICE USE ONLY

Certified that the above Student has attended the above Interview / Presentation at INST, Mohali on _____.

Travelling expenses as per admissibility may please be approved for payment.

Co-ordinator, INST

Approved

Director / HoO, INST